School Improvement Plan
Purpose and Objectives

• Purpose: Implement an effective process for managing improvement projects and the associated fundraising requirements for Chatham Primary School.

• Objectives:
  – Identify and capture ideas for improvement
  – Assess and prioritise based on relevant criteria
  – Assign action plans and timelines (with project leaders taking ownership of individual projects)
  – Communicate progress and outcomes (immediate and lasting communication)
  – Provide an accurate and ongoing record of activity for future Parent Club office holders.
  – Encourage “futuristic” planning of projects – provide a vision/plan than can be transitioned to future parents.
School Improvement Request
• Parent Feedback
• Teacher Feedback
• OH&S Audit
• Strategic Plan

Principal’s decision point
• Government/School Budget (does not continue into this process), or
• Fundraising (continues to the next stage of this process)

Parent’s Club Assessment and Prioritisation
• Criteria Based
• Approved by Treasurer, President, Vice President, +1 member.
• Communicated to Parents Club

2 – 4 weeks
School Improvement Plan
- Prioritised List of Items xls spreadsheet
- Fundraising budget
- Integrated into monthly Parents Club meetings as standing agenda item (Review SIP)
- Owned by treasurer and Vice President

Action Plans
- Separate worksheets in SIP document
- Each project is assigned to a person who coordinates actions (by whom by when)
- Progress entered into spreadsheet prior to parents club meetings

Communication
- *Noticeboards *Website *Newsletter *Email *Assembly

Improvement Outcome = Celebration with school community!
- Parent Club organises celebration/communication of outcome.