



No. 4314

# Chatham Primary School

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## YARD DUTY AND SUPERVISION

### PURPOSE

Chatham Primary School understands it holds a high responsibility of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All teaching staff and aides participate in Chatham Primary School's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school at 8:45am. After school, staff supervise the school grounds until 3.45pm. Students on school grounds outside these times will **not** be supervised (unless they are attending a before or after school care program or supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending before or after school care, or a pre-arranged supervised activity (i.e. sports practise).


Chatham Primary School has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools, including:


- Camps and Excursions
- First Aid

School staff, parents and students are encouraged to speak to our principal, Mr Christopher Cotching, if you have any concerns about potential risks at our school, or our duty of care obligations.

### REVIEW CYCLE

Policy review date: 2022

School Council President:  \_\_\_\_\_

School Principal:  \_\_\_\_\_

Date: 23/8/19

As approved by the School Council meeting of 19<sup>th</sup> August 2019